

INCOME AND EXPENDITURE FORM 2023

Name:	
Partner's Name	
Address:	
Tenancy Reference:	

INCOME (INCLUSIVE WITH PARTNER IF APPLICABLE)	Income	How Often	Weekly Total	Monthly Total
Earned Income (after tax+NI)	£		£	£
Partner's Income (after tax+NI)	£		£	£
Statutory Sick Pay	£		£	£
Working Tax Credit	£		£	£
Universal Credit	£		£	£
JSA (Contribution based)	£		£	£
JSA (Income based)	£		£	£
ESA (Contribution based)	£		£	£
ESA (Income Based)	£		£	£
Income Support	£		£	£
Child Benefit	£		£	£
Child Tax Credit	£		£	£
Carer's Allowance	£		£	£
PIP / DLA Care	£		£	£
PIP / DLA Mobility	£		£	£
Maternity Allowance	£		£	£
Statutory Maternity Payments	£		£	£
Pension Credit	£		£	£
State Pension	£		£	£
Private Pension	£		£	£
Partner's State Pension	£		£	£
Partner's Private Pension	£		£	£
Attendance Allowance	£		£	£
Industrial Injuries Benefit	£		£	£
Other	£		£	£
		Total Income	£	£

CDS HARDSHIP FUND APPLICATION FORM

Title	
First Name	
Surname	
Address Line 1	
Address Line 2	
Town	
Postcode	
E-mail	
Phone (Landline)	
Mobile	
No of people in household	
Gas & Electricity Information	<i>(Please circle below accordingly)</i> Prepaid/top up Smart Meter Credit meter/receives bills
Previous claim or award/date from CDS	Yes/No <i>(please circle accordingly and provide information)</i>
Any other organisations assisting and awards or claims already made/outcome	Yes/No <i>(please circle accordingly and provide information)</i>
Reason for making this application	
Value of application	£
Date	
Signature	

Please note that the more information you can provide, the less time it will take for us to consider your application. If all the relevant sections of this application are not fully completed, the form will be returned to you.

You must provide evidence that you are in financial hardship with your application and complete an Income and Expenditure assessment.

OFFICE

Date Application Received	
Date Application Approved Y/N	
Reasons	
Value of Award	
Date	
Signature	

EXPENDITURE (Inclusive with partner if applicable)	Expenditure	How Often	Weekly Total	Monthly Total
Rent	£		£	£
Rent Arrears	£		£	£
Council Tax (incl arrears)	£		£	£
Water Rates (incl arrears)	£		£	£
Gas (incl arrears)	£		£	£
Electricity (incl arrears)	£		£	£
Housekeeping (food)	£		£	£
Clothing/Maintenance	£		£	£
School Meals	£		£	£
Childcare Costs	£		£	£
Travel Expenses	£		£	£
TV License	£		£	£
Mobile/Landline	£		£	£
Internet	£		£	£
Sky/Digital/Cable	£		£	£
Car Finance/Insurance	£		£	£
Loans/Credit/Store Cards	£		£	£
Catalogues	£		£	£
Medical Costs	£		£	£
Fines	£		£	£
Other	£		£	£
		Total Expenditure	£	£
		Disposable	£	£

Date Completed:	
Signature:	
Partner's Signature:	

Thank you in advance for working with us to assist you in the best way possible.